

# JEFF JOCHEMS, Ed.D.

[REDACTED]  
Ozark, Missouri 65721

[REDACTED]  
[jochemsj@otc.edu](mailto:jochemsj@otc.edu)  
[REDACTED]

---

## EDUCATION

December, 2004, Ed.D., University of Arkansas, Higher Education Leadership  
Dissertation: Missouri A+ Students: How Are They Doing?

October, 1990, M.S.Ed., University of Kansas, Higher Education-Student Personnel

May, 1988, B.B.A., Washburn University, Management, *Cum Laude*

May, 1986, A.S., Pratt Community College, Business, *Phi Theta Kappa*

---

## PROFESSIONAL EXPERIENCE

**COVID-19 Lead Case Manager (part-time)**      *September, 2020 – present*  
Ozarks Technical Community College, Springfield, Missouri

### Responsibilities

- Manage the caseload of students who have either tested positive, been exposed, or are showing symptoms of COVID-19. Correspond with students to determine the appropriate course of action to return to classes. Correspond with instructors to make them aware of these students who may need to miss class. Once cleared, process and submit the closure form and email notifications to the students and faculty.

**President/Vice Chancellor**      *July, 2011 – June, 2020 (retired)*  
Ozarks Technical Community College  
Richwood Valley Campus, Nixa, Missouri

Ozarks Technical Community College: a comprehensive multi campus (three campuses and two centers) serving the greater Springfield, MO region of the state; 20,000+ annual credit headcount. Comprehensive mix of program offerings leading to the A.A., A.S., A.A.T., A.A.S., A.A.B., A.I.S., and certificates. Total budget of \$80M, 243 full-time faculty, 307 full time staff, and 1,311 part time staff and/or adjuncts.

## Responsibilities

- Provided leadership and fiscal guidance in addition to exercise general responsibility for the organization and operation of the campus. The Richwood Valley Campus has 35 full-time faculty and staff, as well as approximately 50 part-time and adjunct employees with a peak enrollment of over 1,300 students. Served as a member of the Chancellor's Cabinet. It was my responsibility to assure the proper functioning of all campus departments; assist in the preparation of the annual budget and recommend necessary budget changes; recommend, appoint, classify, and/or dismiss staff members; and make recommendations regarding maintenance and improvements in buildings and grounds, including new buildings and facilities as needed. Participated in local, state, regional, and national organizations devoted to enhancing the mission of the college and improving higher/technical education.
- College representative to the Coordinating Board for Higher Education.

## Accomplishments

- ✓ Represented the College on the Missouri Department of Higher Education Mission Review Task Force. One result of this work was the recommendation that would allow community colleges to offer bachelor's degrees.
- ✓ Increased the number of full-time faculty.
- ✓ Facilitated the College's internal leadership development program, Leadership OTC.
- ✓ Assisted with implementing the first hybrid course offerings on campus.
- ✓ Coordinated the implementation of a Math 110+ course combining two developmental math courses into one.
- ✓ Co-chaired a state-wide task force on the A+ Scholarship that led to new policies being adopted saving the state \$1.3 million.
- ✓ Increased dual credit enrollment to 968 students across 51 teaching sites.
- ✓ Collaborated with a local high school resulting in 160 juniors and seniors taking classes on campus.
- ✓ Facilitated and received Board approval to relocate the Agriculture Program to the Richwood Valley Campus resulting in the construction of a \$2 million classroom building and greenhouse.
- ✓ Facilitated the opening of a café on campus.
- ✓ Serving as a Higher Learning Commission Peer Reviewer.

## College-wide Accomplishments

- ✓ Aspen Institute for College Excellence top 150 finalist in 2017 and 2019.
- ✓ Conducted a successful renewal of 5 cent property tax and passed an additional 5 cent property tax.
- ✓ Ranked among the nation's top associate degree producers by *Community College Week*.
- ✓ Top 15% of community colleges nationally in fall-to-fall retention rate by *National Community College Benchmark Project*.

- ✓ OTC enrollment grew at the annual rate of 11.4% between 1991 and 2014.
- ✓ Since 2006, OTC has added 54 additional full-time faculty positions.
- ✓ Conducted a highly successful Higher Learning Commission Self-Study and HLC visit in 2011 resulting in a 10-year reaccreditation.
- ✓ Implemented a highly successful Guided Self-Placement process for course registration rather than using standardized placement exams.
- ✓ In 2003, OTC became the first college in Missouri, and one of the first higher education institutions in the nation, to become tobacco-free.
- ✓ Added an onsite physician and clinic resulting in lower health premiums:
- ✓ In 2010, OTC became the first college in Missouri to utilize “hop-over legislation” to add a school into the taxing district.

**President - Interim**

*July, 2013 – November, 2014*

Ozarks Technical Community College  
Table Rock Campus, Hollister, Missouri

**Responsibilities**

- Opened a brand new campus including supervising the construction of the facility and completed the staffing needed. Represented the College and this new Campus in the community to spread the word regarding the programs and classes offered.

**Accomplishments**

- ✓ Opened the first semester in fall 2013 with approximately 600 students and 12 full-time faculty and staff.
- ✓ Facilitated the onsite review by the Higher Learning Commission resulting in approval for the new branch campus.

**Adjunct Instructor**

*January, 2012 – May, 2016*

Lindenwood University, St. Charles, Missouri  
Higher Education Leadership Program

**Responsibilities**

- Taught Business Management in the Higher Education Doctoral program.

**Assistant Vice President,  
Administrative Services**

*July, 2007 – June, 2011*

Ozarks Technical Community College, Springfield, Missouri

**Responsibilities**

- Acted on behalf of the Vice President when he was unavailable. Assisted the Vice President with general business activities to include such items as insurance procurement, property acquisition, legal compliance issues, policy and procedure reviews, monitoring litigation, and managing a \$8 million budget. Supervised the Fitness Center staff and assisted with operations. Provided the overall coordination and supervision for the hiring process within the division. Performed initial review and investigation of College contracts and made recommendations to Vice President.
- Appointed as one of the Sexual Harassment Officers for the College.
- Served on the Higher Learning Commission steering committee for the College's accreditation visit.
- Coordinated the Service Area Program Review assessment process as a one year assignment.
- Coordinated the process to hire a broker company to assist the Missouri community colleges to establish a consortium for health benefits.

**Accomplishments**

- ✓ Assisted with the process to apply and receive approval from the City of Springfield to expand the College's boundaries to prepare for a new master plan which was completed in May, 2010.
- ✓ Coordinated the FEMA Grant of \$1.5 million for the construction of a storm shelter, completed in April, 2010.
- ✓ Assisted with designing and writing the first comprehensive Crisis Management Plan including a Red Alert system for campus warnings which was completed in 2008.
- ✓ Coordinated the activities of re-opening the new Early Childhood Education Center after a flood, including working with the insurance company regarding reimbursement and meeting a deadline for a state licensing visit.
- ✓ Led the College wide implementation of the first comprehensive recycling program which has resulted in over 200 cubic yards of waste being recycled yearly.
- ✓ Successfully administered a \$230,240 Department of Natural Resources grant to construct a 4,000 linear foot walking trail, completed in 2009.

**Adjunct Online Instructor**

*January, 2010 –May, 2011*

Business Department,  
Ozarks Technical Community College, Springfield, Missouri

**Responsibilities**

- Taught Business Leadership online.

**Dean of Student Services**

*September, 2006 – June, 2007*

Ozarks Technical Community College  
Richwood Valley Campus, Nixa, Missouri

**Responsibilities**

- Coordinated all aspects of the student services area at Richwood Valley including supervising, evaluating, and providing leadership to the staff. Assisted the Vice President with situations involving student discipline, student grievances, and due process. Managed and coordinated all budgets for the student service areas. Assisted the enrollment management staff in providing information to high school counselors, community groups, and prospective students. Provided assistance to student service areas on the main campus to achieve continuity of services.

**Accomplishments**

- ✓ Served on the initial administrative team to begin operations at OTC's new campus, Richwood Valley, including determining the appropriate number and level of staffing needed for the new campus.
- ✓ Successfully opened the new campus with approximately 500 students enrolled.
- ✓ Assisted with the implementation of integrating the Cashier function in with the Student Services front desk.
- ✓ Served on the State Aid Task Force culminating in the recommendation and approval of a new need-based scholarship in Missouri and increased the amount of state aid to students by over \$50 million.

**Dean of Student Development**

*November, 2001 – August, 2006*

Ozarks Technical Community College, Springfield, Missouri

**Responsibilities**

- Responsibility of Acting Vice President of Student Development in his absence. Supervised and evaluated the Assistant Dean of Counseling and Advising, the Director of Career Employment Services, the Director of Recruitment/Admissions, and the Director of Financial Aid. Assisted the Vice President with student discipline, student grievances, and due process including

working directly with the office of Safety and Security. Assisted the Vice President with coordinating the student government association and other student organizations. Coordinated promotional materials with the Public Information Officer, Website Coordinator, and academic administration. Provided information to high school counselors and coordinated the scheduling of OTC faculty visits and presentations to high schools, community groups, businesses, and other prospective student groups. Managed and administered the scholarship program. Supervised the dual credit admission and registration process including the residency classification process.

### **Accomplishments**

- ✓ Assisted with initiating a one-stop customer service counter in Student Services.
- ✓ Served on the original committee that successfully implemented the tobacco free campus policy at OTC.
- ✓ Assisted with OTC's Phi Theta Kappa chapter obtaining a 5-star rating.
- ✓ Successfully increased the total amount of scholarships available for students.
- ✓ Managed the recruitment and admission process for the fastest growing community college of its size in the United States.
- ✓ Coordinated the use of a parking garage and shuttle bus service to accommodate overcrowded parking at the beginning of several semesters.
- ✓ Assisted in rewriting the student grievance and due process policy.

**Assistant Dean of Admissions and Financial Aid** *July, 1998 – October, 2001*  
Ozarks Technical Community College, Springfield, Missouri

### **Responsibilities**

- Coordinated the admission, advising, and financial aid processes including supervision of staff and managing budgets. Managed and conducted the group visitations to campus. Coordinated the scholarship program including the A+ program. Assisted with the satellite offices regarding Student Services functions.

### **Accomplishments**

- ✓ Successfully initiated and managed an emergency loan fund for students.
- ✓ Assisted in the planning and successful implementation of the online registration process.
- ✓ Coordinated the process to cross-train academic advisors and financial aid staff.
- ✓ Assisted the public relations department in coordinating new brochures for the college and specific program areas.
- ✓ Successfully managed one of the largest A+ programs in the state of Missouri.

**Director of Financial Aid**

*March, 1991 – June, 1998*

Ozarks Technical Community College, Springfield, Missouri

**Responsibilities**

- Implemented and administered the federal, state, and institutional financial aid programs for approximately 2,500 students that grew to over \$4 million. Managed and supervised the staff for the area including the budget. Administered all paperwork for students on third party funding including the Veteran's Affairs program. Recruited, advised, and counseled prospective students and parents and taught one course of College and Careers.

**Accomplishments**

- ✓ Pioneer with a new community college that started with approximately 1,100 students with a peak enrollment of over 15,000 students.
- ✓ Successfully developed the initial financial aid program at a brand new community college including collaborating with the Business Office to streamline the delivery of financial aid monies.
- ✓ Successfully implemented the Veterans' Affairs program.
- ✓ Coordinated a successful program review by the Department of Education in December, 1997.
- ✓ Coordinated a successful program review by the State of Missouri in March, 1998.
- ✓ Successfully initiated the scholarship program.

**Admissions Counselor**

*August, 1990 – March, 1991*

Southwestern College, Winfield, Kansas

**Responsibilities**

- Provided marketing and recruitment on behalf the College for the southeastern section of Kansas. Assisted with coordination of on-campus programs for prospective students and coordinated programs for continual communication with these students.

**Accomplishments**

- ✓ Successfully visited all high schools in southeastern Kansas which had not been done in several years.
- ✓ Increased the number of incoming students from southeastern Kansas.

## **AWARDS**

- 2015 Springfield Business Journal Men of the Year
  - 2015 Pratt Community College Outstanding Alumnus of the Year
  - 2011 Phi Theta Kappa Hallmark Award for Distinguished College Administrator
  - 2010 Phi Theta Kappa Hall of Honor Distinguished Individual Award
- 

## **CONSULTING**

- |      |                                                                                                                                                      |
|------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2015 | Cox College, Springfield, Missouri<br>Provided a one day mock visit in preparation for the college's Higher Learning Commission accreditation visit. |
| 1998 | State Fair Community College, Sedalia, Missouri<br>Provided a one day review of their financial aid office policies and procedures.                  |
| 1997 | North Central Missouri College, Trenton, Missouri<br>Provided one week of service to completely review their entire financial aid operation.         |
- 

## **SELECTED PROFESSIONAL SERVICE**

- Higher Learning Commission Peer Reviewer, 2015 - 2021
- MO Department of Higher Education Mission Review Task Force, 2016 - 2020
- MCCA Task Force to establish a consortium for health benefits, 2010 - 2011
- League for Innovation in the Community College Executive Leadership Institute, 2010
- Partnership For Sustainability Committee, 2009 – 2011
- Central Street Recycling Coalition, 2008 – 2011
- American Association of Community Colleges Future Leaders Institute, 2008
- National Association of Student Personnel Administrators Region IV West Mid-Level Managers Institute, 2000
- Higher Learning Commission Steering Committee, 2008 – 2011
- Behavioral Intervention Advisory Committee, 2008 – 2020
- State Aid Task Force – Formed by the Missouri Department of Education to look at reforming the state aid programs, 2005 – 2007
- Tobacco-Free Campus Advisory Committee, 2003 – 2010
- Central High School A+ Advisory Committee, 1994 – 2011
- Ozark High School A+ Advisory Committee, 1998 – present
- Nixa High School A+ Advisory Committee, 2015 – present



- State of Missouri Loan Default Committee, Founding member, 1996
  - Missouri Association of Student Financial Aid Personnel Board Member, 1998
- 

## **SELECTED COMMUNITY ENGAGEMENT**

- Board Member, Educational Community Credit Union, 2015 – 2018
  - Nixa, MO Chamber of Commerce Board Member, 2016 – 2018
  - Ozark, MO Chamber of Commerce Board Member, 2012 – 2014
  - Ozark, MO Chamber of Commerce Legislative and Education Committees, 2017 – present
  - Christian County Economic Development Committee Executive Team, 2012 – 2020
  - Ozark Rotary, 2011 – present
  - Ozark Public Schools Master Plan Task Force, 2008 – 2011
  - American Legion Baseball Board Member – Past President, 2006 – 2010
- 

## **ARTICLES/PRESENTATIONS**

- League for Innovation Executive Leadership Institute, December, 2012  
*Presentation titled: New Presidents Lead the Charge*
  - “Missouri A+ Students: How Are They Doing?” published in *Community College Review*, October 2006, 34(2)
  - American Association of Community Colleges Annual Convention, April, 2006  
*Presentation titled: Making Your Campus Tobacco Free*
  - Missouri Community College Association Trustee-Administrative Professional Conference, May, 2005  
*Presentation titled: Missouri A+ Students: How Are They Doing?*
  - American Association of Community Colleges Annual Convention, April, 2005  
*Presentation titled: Missouri A+ Students: How Are They Doing?*
  - Kansas City Metropolitan Community College Student Development Convocation Day, March, 2005  
*Presentation titled: Practical Advice on the Upcoming NCA/HLC Visit*
  - Missouri Community College Association Conference, November, 2003  
*Presentation titled: Cross Functionality: One Year Later*
  - Missouri Community College Association Conference, November, 2002  
*Presentation titled: Cross Functionality: Customer Service At Its Best*
  - National Institute for Staff and Organizational Development (NISOD), May, 2001. *Presentation titled: Change 101*
- 

## **ATHLETICS**

- Played baseball at Pratt Community College on scholarship, 1984-1986
- Played baseball at Washburn University on scholarship, 1986-1988
- Central States Intercollegiate Conference All Academic Baseball, 1987-1988